

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for June 21, 2023
5. Register of Claims
6. Street Closure Application, Recovery Café Muncie
7. Public Art Proposal for Dave’s Alley titled Midnight Palace
8. Street Closure Application, Danielle Jernigan with The Bloom Downtown
9. Street Closure Application, Laura Janney with Muncie Outreach
10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**JUNE 28, 2023 MINUTES**

1. **Board of Public Works and safety, City of Muncie, State of Indiana, met in City Hall Auditorium, at 9:00 A.M.**
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Ted Baker – Lola Mauer – Linda Gregory
4. **Approval of the Minutes for June 21, 2023:** President Ted Baker entertained a motion to approve. Lola Mauer moved to approve the minutes from the June 21, 2023 meeting as printed. Linda Gregory provided a second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, wished to bring attention to a few claims:
  - ✓ Page 2 \$107,750 Computer Management & Consultants IT contract agreement July-Dec.
  - ✓ Page 18 \$26,119.10 & \$26,010.38 INDOT LR&S repayment of unused grant.
  - ✓ Page 19 \$40,000 Ross Community Center EDIT funding to complete walking trail.
  - ✓ Page 19 \$20,000 Future Choices, Inc EDIT Muncie Homecoming Festival operating costs.
  - ✓ Page 19 \$21,268 Federal Signal Corp. EDIT siren replacement on east side.
  - ✓ Page 20 \$33,100 Old Westend Neighborhood Economic Development 2022 CDBG residential rehab.
  - ✓ EFT \$74,103.82 ambulance paAment (4)
  - ✓ EFTS \$158,368.69 UMR
  - ✓ EFTS \$224,636.44 UMR
  - ✓ EFTS \$30,135.58 Star Financial street equipment

There is a total payment to USI Insurance for \$104,968 WC policy renewal that was distributed throughout the departments. A 2<sup>nd</sup> run on utilities was processed with payments to Indiana Michigan Power and Indiana American Water.

Questions called. President Baker entertained a motion. Linda Gregory made a motion to approve register of claims **404 Records** for a total amount of **\$990,826.95** as presented. Lola Mauer provided the second. Motion passed by voice vote.
6. **Street Closure Application, Recovery Café Muncie:** Abby Gluvna, 201 E. Charles Street, explains Recovery Café is requesting a street closure for a block party fundraiser on August 19, 2023 from 11:00 AM to 2:00 PM. The area will range from South Mulberry to East Charles and then South Jefferson Street (the block in front of the Commonway Church). They anticipate roughly 100 people attending. She also provided a letter from the Administrative Pastor at Commonway Church stating he is okay regarding parking situations and such. Paperwork is in order and proper channels have been made with the police and fire departments. Linda Gregory asks if any alcohol is anticipated. Ms. Gluvna answers no, no alcohol. Lola Mauer moved to approve the street closure application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
7. **Public Art Proposal for Dave’s Alley titled Midnight Palace:** Erin Williams, Executive Director of the Muncie Arts & Culture Council, explains they are working with the City of Muncie to distribute the American Rescue Public Art funding that was received in 2021. One of the projects developed is a piece of artwork that will go into Dave’s Alley. It is a chandelier-sort of piece, which is the best way she knows how to describe it, that will be installed going across the

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alley attached to both sides of the building on either side. They have received approval and are using contracts established with both building owners and taking advice from the City Engineer and running it through the Board of Works to ensure authorization. President Baker comments this being the biggest upgrade that Dave's Alley has ever seen. Ms. Williams agrees it is going to be really great. Linda Gregory thinks it is a great addition but questions if there is concern regarding vandalism. Ms. Williams explains it will be hanging from high up and the lowest point will be hanging at 11 ft. The goal is no vandalism but there certainly is the possibility. It will be made of outdoor industrial conduit. The worst that would happen, unless someone tries jumping up and hanging off it would cause the lightbulbs which would be easy to replace. It will be securely fastened so it is their hope that people will leave it alone. Linda Gregory questions if it will operate during evening hours on a timer. Ms. Williams answers yes. It has been arranged with the building owner on the south side of the alley, Rebecca Hann, who is going to host the electrical components on her building (along working with her electrician). There will be either a daylight timer or a scheduled timer that will be part of that system including emergency shut off and things like that, in case they ever need to turn it off and remove things or replace things. Linda Gregory moved to approve the public art as presented. Lola Mauer provided the second. Questions called. Motion passed by voice vote.

- 8. Street Closure Application, Danielle Jernigan with The Bloom Downtown:** Danielle Jernigan, owner of The Bloom Downtown, a new business, explains this entails a variety of food vendors that serves scones, barbeque, pizza, café and popcorn. Next week, they would like to have a block party on the evening of the 4th of July from 7:00 PM to 11:00 PM to showcase the vendors and have games and activates out for the community. The area that is going to be blocked off is Walnut Street from Main to Jackson right in front of her building. The other businesses in the area are going to be closed for the holiday, including Accutech. Paperwork is in order. Lola Mauer comments this is a great way to highlight these new businesses. Linda Gregory asks if alcohol is anticipated. Ms. Jernigan answers no, not that they will be serving. Lola Mauer moved to approve the street closure application. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 9. Street Closure Application, Muncie Outreach:** Laura Janney states they are planning a dodgeball tournament on July 15, 2023 and it is their wish to close Walnut and Mulberry around Cornerstone Park. President Baker requests paperwork to ensure everything is completed properly. Ms. Janney provides documentation and informs the police and fire approvals are there as well as insurance liability. President Baker asks how many people they anticipate attending. Ms. Janney responds that right now, there are eight (8) teams signed up but they will probably have many spectators. They will have food trucks and will be serving alcohol. Linda Gregory confirms there is appropriate police coverage for the alcohol use. Ms. Janney answers yes. Lola Mauer moved to approve the street closure. Linda Gregory provided the second. Questions called. Motion passed by voice vote.
- 10. Adjournment:** There being no further business President Baker adjourned meeting at 9:13 a.m.

We will meet next Wednesday, July 5, 2023

**Board of Public Works and Safety**



**Ted Baker, President**



**Lola Mauer, Vice-President**



**Linda Gregory, Secretary**



**Lacey Jones, Recording Secretary**