



City of Muncie – Clerks Office  
300 N High Street Muncie, IN 47305  
Telephone: 765-747-4831

**Three copies of the Application must be submitted for processing three (3) weeks prior to Date of Event**  
To process application: print application, complete all \*Required fields, submit application to the Board of Works via regular mail or hand deliver to: Lacey Jones – Muncie Clerks Office – 300 N. High Street Muncie, IN 47305  
For further assistance, please contact Lacey Jones at 765-747-4831  
Between the hours of 8:00 a.m. to 4:00 p.m. Monday thru Friday

**Noise Exemption Authorization Application  
Pursuant to Chapter 100 of the Muncie City Code**

**\*POLICE CHIEF APPROVAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(Must be obtained before Filing)

**\*Date(s) of Event:** \_\_\_\_\_

**\*Rain Date(s):** \_\_\_\_\_

**\*Requested By:** \_\_\_\_\_  
(Name of Business or Organization and Individual’s Name)

**\*Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**\*Daytime Phone Number:** \_\_\_\_\_

**\*Evening Phone Number:** \_\_\_\_\_

**\*Address of Event:** \_\_\_\_\_

**\*Time of Event:** \_\_\_\_\_ **AM/PM**      **Duration Time for Event:** \_\_\_\_\_ **Hours**  
(Noise Exemptions will not be permitted after Midnight)

**\*Number of people attending event:** \_\_\_\_\_

**\*Type of Event:** \_\_\_\_\_

**\*Type of level of Noise:** \_\_\_\_\_

**Board of Public Works and Safety**

\_\_\_\_\_  
**Ted Baker, President**

\_\_\_\_\_  
**Lola Mauer, Vice-President**

\_\_\_\_\_  
**Linda Gregory, Secretary**

Authorized this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Applicants are required to attend the weekly meeting of the Board of Public Works and Safety to address the members of the Board and explain your request. The Board meets each Wednesday at **9:00 AM** in the City Hall Auditorium. If an applicant does not attend the meeting, the request will be tabled or denied until additional information is provided to the Board at a regularly scheduled meeting.

A request for an exemption effective after 12:00 AM will not be approved without an applicant addressing the Board and speaking to the impact upon the surrounding neighborhood. Evidence of support from neighbors impacted by the noise may be requested.