

Muncie Fire Merit Commission

July 13, 2023

The July 13, 2023 meeting was called to order at 6:00pm by President, Andrew Dale.

Members Present: President, Andrew Dale, Vice President, Linda Gray, Andrew Popp, Mike Whited. Others present: Chief, Robert Mead, Attorney, Mark Ervin, and Recording Secretary, Samara White.

Approval of June 8, 2023 Special Meeting Minutes: Having reviewed and assisted on the minutes, Andrew Popp moved to accept the minutes as presented, Linda Gray seconded, and the commission accepted the minutes with unanimous vote.

Business from Fire Chief, Robert Mead:

Promotions of Lieutenant Inspector, Lieutenant, and Sergeant:

Lieutenant Inspector, Bradly Riddle's retirement on July 31, 2023 opens the position up of Lieutenant Inspector. The next individual on the Lieutenant Inspector's promotion list is Eric Brown. Chief Mead, requested that Eric Brown would be promoted to the rank of Lieutenant Inspector with an effective date of August 1, 2023. Mike Whited made the motion to accept, Secretary Popp seconded, and the Muncie Fire Merit Commission voted unanimously to accept.

Lieutenant, Eric Brown's promotion will leave an open Lieutenant's position. The next individual on the Lieutenant's promotion list is Shaun Farris. Chief Mead, asked the merit commission to promote Shaun Farris as Lieutenant with the effective date of August 1, 2023. Secretary Popp moved to accept, Mike Whited seconded, and the Fire Merit Commission made a unanimous vote to accept.

Sergeant, Shaun Farris' promotion will leave an open position for a Sergeant. Firefighter, Adam Heyerly is the next individual on the Sergeant's promotional list. Chief Mead, requested that Adam Heyerly would be promoted to the rank of Sergeant with an effective date of August 1, 2023. Secretary Popp made a motion to accept, Linda Gray Seconded, and the Muncie Fire Merit Commission Voted unanimously to accept.

Conditional Offer of Employment: Chief Mead asked the Fire Merit Commission to give Stephanie Barber a conditional offer of employment. Linda Gray Moved the motion, Mike Whited seconded, and the Fire Merit Commission voted unanimously to accept.

2024 Muncie Fire Commission Budget: The Fire Merit Commission discussed the upcoming budget for the 2024 year. The part-time position, FICA, Medicare expense would stay the same; but with the test and eligibility list, and the upcoming hiring process, President Dale proposed to add 10% to assure the coverage of that expense. President Dale will then submit the budget to the City's Controller. Secretary Popp moved the motion to accept, Mike Whited seconded, and the Fire Merit Commission made an unanimous vote to accept.

Amendments for Rules and Procedures 12 - Lateral Transfers: This would allow the Chief, and the Department to accept Lateral Transfers as needed. Secretary Popp, and Qiana Clemens worked with Ms. Hollowell, on putting together the best approach for lateral transfers. There will be some developmental strategies on the hiring process, interviews, etc. Andrew Popp moved to accept, Linda Gray seconded, and the Fire Merit Commission accepted with a unanimous vote.

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Business from Attorney, Mark Ervin: None

Public Comments:

Jason Chafin asked if the body could start getting updated/amended rules and procedures sent out.

Motion to adjourn made by Andrew Popp at 6:22pm, seconded by Mike Whited, with unanimous vote to accept.