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Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, April 16, 2024
City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from (April 2024) Park Board Meeting
- (5) Storer Woods Neighborhood Park - Ryan Ellsworth
- (6) Muncie YMCA Pool Agreement – Jason Adamowicz and Gretchen Fields
- (7) Riverview Park Update – David Hyman, Flatland
- (8) Superintendent Report – Carl Malone
- (9) Parks Programming & Park Event Approval – George Foley
- (10) Prairie Creek Report – Dustin Clark
- (11) Friends of Prairie Creek
- (12) Old Business
- (13) New Business
- (14) Action Items

- (15) Public Input – (3) minutes limit – Please state your name and address.

*** Next Park Board Meeting – Tuesday, May 21, 2024 (6:00 p.m.) - City Hall Auditorium**



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Superintendent: Carl Malone

Superintendent Report

Tuesday, April 16, 2024

Muncie Parks Department

Several park projects are now complete for the 2024 season in the parks.

All (3) playground structures have been installed at McCulloch Park, Gilbert Park, and Cowing Park. Our staff have been busy mowing, trimming, pruning and removing weeds in several parks. We have started power washing and cleaning inside and outside at Tuhey. Water supply to our main building is ready for use.

Park restroom water is back on and public restrooms are ready to use.

Riverview Park Update

Parks Department met with Flatland Construction to discuss follow up concerns from the Whitely community.

- Park Construction target date July 4th, 2024
- Remove one pickle ball court
- Move playground structure back 30 feet.
- Provide playground fencing for Playground structure and pickle ball court
- Install restrooms Mid-June 2024

Muncie YMCA

- YMCA Contract review
- Pool opening Date May 25th, 2024
- Pre-Opening May 2nd, 2024 from Buddenbaum
- City Billing process discussed with YMCA and Controller's Office

Heekin Park Update

- Horseshow Pit renovation complete
- Lights working at Horseshoe Pit
- Dog Park water lines update
- Walk of Frame Park update

If the Parks Board have any questions, please feel free to contact Carl Malone at the park office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation

Muncie Park & Recreation Board Meeting

April 16, 2024 6 p.m.

City Hall Auditorium

- 1. CALL TO ORDER-** Shannon Powers called meeting to order at 6:00p.m.
- 2. PLEDGE OF ALLEGIANCE** – All stood for the Pledge
- 3. ROLL CALL-** Present were Brad Marshall, Shannon Powers, Mark Ervin, James Lutton and Chandra Parks.

4. APPROVAL OF MARCH BOARD MINUTES

Chandra motioned for the approval of the March minutes as presented. Motion was seconded by Shannon.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

5. Storer Woods Neighborhood Park – Ryan Ellsworth

Mr. Ellsworth wanted to introduce their neighborhood association to the board. Present for the meeting was Nancy Prater of Storer Woods Neighborhood Association and James Trinkle representing the Westbriar Neighborhood Association. They have joined together and combined their ARP funds for the Storer Playground and Park development that's going on right now. They formed a new neighborhood association in order to capture ARP funds and joined forces with Westbriar to use their combined funds to add additional amenities to the playground. What's coming up is the addition of 4 to 5 new benches which will sit on concrete pads, solar powered lights that will go along the new walking trail, and additional lighting and fencing. These are things that will go to support the construction that's already taking place right now and those things will become city property. We had a chance to meet with Carl and George last week to go over things and show them the current plans. There are 34 new single family lots under construction now. The playground is also under construction as they haven't started the construction of the shelter or playground installation. Concrete is going in and is in place. Our portion of ARP funds will go towards those items as construction moves

forward. We just wanted to introduce ourselves as we are advocates for that park and playground. As needed we wish to communicate with the Parks Department to stay updated and to represent the project.

Brad thanked them for coming out. He stated it's a great project. He was able to make it to one of their meetings about a year ago and got some of the information. He added as a reminder to other neighborhoods, this can be a great allocation of your ARP funds.

Brad asked the Board if they had any questions, and there were none.

6. Muncie YMCA Pool Agreement – Jason Adamowicz & Gretchen Fields

Jason thanked the Board for having them, stated they were able to watch the last meeting and started by addressing a few points from it.

A common misconception people have is about the affordability of having a YMCA membership. In December 2017 they implement their Access For All Program which they are proud of. Not only does it eliminate financial barriers for the community to be a Y member, but the initiative streamlined the registration process making it easier to become a member and access funding immediately. If people qualify, they can come in and receive funding in that moment. Anyone with a TANF, Medicaid, HIPPP, CHIP, SSDI, or SNAP card prequalify for 50% off their membership right there on the spot. Last year they provided financial assistance to 4,894 members. In context to Tuhey Pool, with our current membership without financial assistance it's cheaper for a single mother and her two children to have a YMCA membership than it is to visit Tuhey Pool five times a month based on last summer's entrance fees. If they are eligible for the Access For All Program with a pre-qualifier it becomes cheaper for that same family to access Tuhey Pool three times a month and the same goes for teenagers. He wanted to clear up the misconception about the affordability of Y memberships.

After the 2022 season we met with the Parks Department to discuss Tuhey Pool operations. One concern that was shared with us was the challenge for the City in finding a consistent Pool Manager. It's a tough job and a lot of people can understand that. So we offered our expertise in aquatic facility operations. At that point, rather than charging the City a management fee to cover our direct costs, we asked the City to eliminate the fees we were paying for YMCA member access. We provided the Parks Department documentation showing our direct costs last year were estimated to be over \$35,000.00. This included uncharged professional staff expertise to the tune of over 1100 hundred hours we spent getting the pool open, training staff, managing the staff and managing the pool. We also provided child abuse prevention, CPR and first aid training to all staff members at no charge to the City. Keep in mind the direct costs I am

referring to does not include wages for lifeguards, concession workers, or front desk workers. Those costs were in the agreement and covered by the City. These are just our direct costs for managing the pool not the costs the City has always been responsible for when it comes to Tuhey Pool prior to us taking over management.

There were some questions in the last meeting about programming. We asked the City to continue to let us provide programming to our members which includes some group exercise classes, swim lessons, scuba lessons and master swim classes. All of those classes are also open to non-members as they always have been. Last year we also added Tuhey Pool as one of our Summer Food Service Program location to provide daily nutritious to the youth in the community at no cost to the City or participants. It's also included in the wording of this years' agreement.

We did change the language and wording in this years' agreement to add our Safety Around Water program along with our swim lessons. This years' Safety Around Water program has an exciting partnership with the Health Department that will allow us to provide those classes to youth in the city either for free or a very nominal fee. Those are programs we would potentially provide at the pool. What we like to do every summer is determine where it makes sense to offer the program. Either at Tuhey or at the high school pool, just from a staffing standpoint.

Those are a few of the things we heard mentioned in the last meeting and would be happy to answer any other questions the Board may have.

Brad said one of the questions he had from when they spoke on the phone was what is the long term vision between the Y and the city parks? He knows they are in a transition stage and he hopes this is something we continue to build on even as you establish your new facility. He inquired what their thoughts were on that. Jason replied their hope is as long as they have the capacity to serve and partner with the City, they will continue to pursue that. It's hard to say exactly what's going to happen when the new building opens but he doesn't foresee a problem with continuing the partnership and moving forward with the City.

Shannon asked about their hiring process and if new hires go through a background check. Jason replied they go through an application process which includes a written application and interview. Every Y employee goes through a background check which checks the Child Sex Offenders Registry as well. He didn't not that earlier but that's another piece the City gets from using our operating system. They invested quite a bit of money this last year to get access to the Sex Offenders Registry. Our system gives us the capacity, if someone is registered on there to know within 30 seconds of them checking in. Shannon asked if they get drug tested and if that could be part of their system for hiring this year. Jason replied they would move forward with their current hiring and management processes as outlined in their current employee manual and are not

interested in changing it as they feel they do a good job of keeping people safe. They do not drug test but have the capacity to if a situation arises. Brad asked if he was saying within their hiring practice they have the ability to drug test if an issue arises or they have suspicion of an issue and Jason stated they do and they have done that in the past. Shannon added the City drug tests everyone before they are hired and Jason replied the important thing to remember is the YMCA is taking on all of the liability for the employees. That includes workers compensation, all of the insurance and training. There is a trade-off happening in terms of those liabilities and the City is benefitting from us assuming those liabilities and coverages.

Brad asked if there were any additional questions and there were none.

Jason added one of their apprehensions in changing their policy for this summer program would require them to change that entire section of their employee manual and there would be a process to get that done which would include going through their Board and for a seasonal offering like this there's no indication we've had issues, so it doesn't make sense to use those resources to make that change.

Brad asked if there were any additional questions. James said his question was answered in the beginning. Jason said it was very helpful to see the last meeting so he could effectively answer their questions. Shannon asked which programs they would be offering to the public and Jason replied they haven't made a final decision as this time of year they are usually figuring it out and they don't have a signed agreement so it's hard to say what we're going to provide at Tuhey Pool if we don't know if we will be there. The agreement as worded gives us an opportunity to work with the city and the language hasn't changed. It's up to the City on when and what the priorities are in terms of programming. None of what he mentioned as far as programming would take place during public hours. So it would be a conversation with the Parks Department about our non-public hour program thoughts and seeing if it fits their priorities. What I listed are things we would considering based on the availability of our instructors.

Brad asked if Carl had any questions or feedback. Carl said he had none and they would be having discussions with the Y as we move forward about the operational things. We've had a Zoom call with Clares and the Controller's Office to discuss billing and accounting practices for this season. It was a good meeting and we're all on the same page. Brad said he knows with the new contract there's some new wording in it regarding events at the pool, which is something the Parks Department and the Board are going to have to get that firmed up a bit as we see additional interest there and how we structure discounts for group entries or notice to give for proper staffing. He believes working through those details is important.

Brad asked if there were any additional questions or discussion and there was none.

Brad asked Carl and Mark if the final agreement came back from Legal yet. Mark stated

Carl and George met with Aubrey and there were a few minor things to work out but substantially it is ready for final form to be voted on by the Board. Jason added from a management side for the pool to open, time is ticking to get people hired and trained. Brad interjected we tried to have a special meeting but things didn't work out. Mark stated for planning purposes he doesn't see anything that will be an impediment and believes the agreement will pass as he doesn't see any major hurdles, especially after the discussion tonight.

Brad stated unless there was any further discussion he would entertain a motion for approval of the YMCA agreement for management of Tuhey Pool for Summer 2024 pending legal review.

Chandra presented a motion for approval and Mark seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad thanked Jason and Gretchen and stated he looks forward to working with. Jason replied they look forward to another good summer.

Brad asked that they work with George on programming to see if there were some opportunities to cross train to get some additional programming and even utilize the Prairie Creek facility.

7. Riverview Park Update – Carl Malone, Superintendent

Brad stated he did not see any representative from Flatland and it looked like Carl was trying to figure it out. He added the Board took a trip out there last week due to the concerns they received and there are some issues there. We're all in agreement there. Some are larger issues than others and some just need finalizing. He asked Carl if he would give an overview.

Carl thanked the Board for coming out and doing a site view. Following up on that meeting, George and he met with Dave from Flatland to discuss the concerns the neighborhood and Board members had. We discussed the target date for the park opening and was informed it is set for July 4, 2024 providing everything is approved. We still need to get in front of the Mayor and talk about it but we think everything will work itself out. We discussed moving one of the pickleball courts and completely taking out the one closest to the road as there was some concern about the pole being where it is and the safety component due to how close to the road it was. We also talked about moving the playground back 30 feet. We are waiting for Pridemark to get back to us on

that. We also talked about providing fencing around the playground and pickleball court. The pickleball court will be next to the basketball court. We also talked about the restrooms should be installed by mid-June. Those were some of the concerns the residents had at the last meeting and at the onsite visit.

We received some calls today regarding the use of the basketball court and I did speak with Dave about it. He is in conversation with the subcontractor to get the lines painted on the court.

We plan on having conversations going forward to make sure the funding is in place to do all these things and to determine who is paying for it.

Mark asked if the one pickleball court will be moved or centered away from the basketball court and James added the safety pole as well. Carlos stated the plan is to have it put back to a locations the neighborhood feels good about.

Shannon added Frank Scott, president of the Whiteley Neighborhood Association sent some pictures over this past weekend of the drain being clogged and he pointed out it may not ample drainage. She wondered if there's been any discussion about fixing the problem. Carl replied as they move it there would need to be some kind of drain put in to take all that water. He went out over the weekend and as we all know, we got quite a bit of rain in our city over the last few days. So that park along with two others have held water in the playground area. Cowing held water and Heekin behind the fire station held water. The one by the shelters did not hold water. McCulloch did not hold much water. Cooley did not hold water. There were several parks that we had put in new mulch. So only about 3 out of 31 held water. He spoke with the City Engineer about Heekin because that was one of the drains they did some work on a couple of years ago and he was going to send his guys out to take a look at it. We are going to keep an eye out as we've had quite a bit of rain.

Shannon asked if people are using the park now and Carl replied they are not as it is not open. He thought we may be able to use the basketball court and kickball space depending on the swing timeline. We didn't want to turn the water on until the restrooms and everything were in place. Shannon added all of the swing seats are attached and the ADA swing. Brad interjected it looks like the park is open although it is closed. There's orange or red barriers up but they've been knocked down and theirs police tape all on the ground. Carl stated he would follow up. Carl said there's two things we can do, on being use the standard taping process which they can pull down or put a metal fence around it, and that might be the way we have to go. Shannon suggested taking the swings down. Carl said they could take the swing seats down. He isn't sure

who installed them but removing them is definitely an option for the safety of the residents.

Brad replied he thinks safety is our number one priority and concern with most of the items that were discussed there. He thinks whatever we as the Parks Department can do to prevent access to unsafe areas is in our best interest and we should work with the subcontractors that are involved. That's certainly been one of the gaps here is there's been a lot of lot of hands involved and the left doesn't always know what the right's doing. So it may have been an easy mistake by them and they didn't know they weren't ready and nobody told them. Anything we can do as a department to keep it safe and make sure it's safe. He thinks some of these dates and this information it is good to help convey that as well to the neighborhood to let them know. Carl replied he would definitely say definitely having the Board's input and the Board's concern for safety by coming on site was definitely the right decision going forward. Now it's just a matter of circling back with the contractors and then discussing it with the residents as well, and then looking forward to opening the date and having that park ready to go like all the other parks.

Shannon suggested having some signage that says "the park is closed, playground is closed, splash pad is closed, the basketball court is open", would clear a lot of things up and also if we take down those swings until the park is ready to be used. James asked who is going to move the playground structure. Carl stated he thinks from the meeting with Pridemark and CRG there's going to be a cost associated with it. Dave is supposed to circle back around and let us know so he can pass that information on to the Board. We can do a Zoom call to see where we are, the cost associated and this is what we're going to do. That's what we're waiting on from Dave per our meeting last week.

Brad reiterated we're looking at the restrooms by mid-June with a target date of July 4th for all park amenities to be complete. He stated he speaks for the entire board and wants to apologize to the neighborhood for the way this went over. The Board certainly hasn't been involved as thoroughly as we should have been on this one and there were get some gaps here. He doesn't think anybody's individually to blame but certainly there's enough blame to go around. As Board President he wanted to take some credit for that and apologize to the neighborhood. He thinks it's going to end up being a great park. It's going to end up a great project but it's been a tough road getting there. James added there were some neighbors from Riverview in the back and Brad asked if any of them wanted to speak.

Becky Frazier had a concern about the playground at McCulloch Park. She stated the playground is really nice and the kids really seem to enjoy it a lot. A lot of kids have been coming to the playground playing and they spend a lot of time there. But personally, I

think that there's a small problem up at the playground. Some of the adults that bring their children, they want to bring their dogs also. And I've been to the playground with my grandson about four times and I've noticed about six or seven dogs on the playground, not in the park, but on the playground with the children. She thinks it would be nice if there could be a sign posted saying no dogs on the playground. You know, if they want to bring their dogs, maybe it would be nice for McCulloch Park to have a dog park or they could stay away from the playground while the children are playing. You know some dogs, you know they have to run around and you never know what kind of action a dog is going to do. The owners say they know exactly what the dog is going to do. But, she considers the playground to be an area for the children, not for the dogs. Everybody there doesn't bring a dog, but there's four or five people sometime that do bring dogs. She thinks the playground should be designated for children only, and it'd be nice if it was a sign posted that there were no dogs allowed on the playground along with the kids. Brad replied there is a leash ordinance stating dogs have to be on a leash when in any city facility. Mrs. Frazier replied most of the dogs are on leashes but the leashes are like 5 or 6 feet long, they are wrapped around a pole but the dog is still free to roam or the parent is walking the dog but it's still on the playground where the children are playing. The dog has enough room to climb up and go down the slide if it wants. She just thought it would be safer and more pleasant for everybody if the dogs weren't allowed on the playground. Brad replied he knows Carl is working on sign implementation for all the parks. He doesn't know if that's included on the rules or ordinances or what all is on the signs.

Carl stated he was out at the parks this weekend and also noticed a few dogs off leash. One being at Tuhey, one at Heekin and the other at McCulloch and everybody has different sized dogs. He and George discussed it and agreed that we needed to get some signage up. We do have a quote from a local vendor and we just have to get back here within the next 24 hours or so and go ahead and purchase those signs. But it is a growing problem. There is an ordinance that says they have to be on leash and now normally they are just roaming through the park but they shouldn't be on the playground area. We should just have to post a sign up saying no dogs in the playground area and if it's a problem with the owner of the dog then you know of course you just have to take other measures by calling the police. The police normally would have to get involved and when they get there as long as there's a sign posted, they can enforce the ordinance. That's how we plan on moving forward. But he did notice some dogs out in the parks. We have two dog parks; one at Heekin and the other is Emerson Dog Park. Those are used quite regularly and stay pretty packed and pretty full. He stated we do need to put some signage up and then see if that works and if it doesn't work then we just have to let public safety step in and enforce that rule.

8. SUPERINTENDENT REPORT – Carl Malone, Superintendent

Summer park projects are now complete for 2024 season. We still have a couple more to do, but for the most part the majority of our projects are done as we foresee any other projects to just be stuff that pops up throughout the parks.

One of the incident that happened, we had just got done completing the renovation of one of our shelter buildings at McCulloch Park and just had paid and had the roof put on that building. It probably sat there for 80 years with the roof and the actual structure itself and never had a tree or anything fall. Due to all the water and weather we got these last couple days, we had some damage to that new building and we probably only had that new roof on probably 2 weeks. So it was a little heartbreaking when he saw that. He did talk with the city about insurance coming out, taking a look at it, and seeing what direction we should go. We like this structure itself. We like to see if we can be able to rehab and renovate it. It's been in our park for several years. It was there when many of us were kids. We will take the feedback from the insurance and move forward.

Playground structures are in at all three locations. McCulloch Park, Gilbert Park and Cowing Park. Those three are the places we had the new playgrounds put in. We still have work at several of those parks as well. The pickleball and tennis courts are in the process of having the painting completed at Cowing. We're waiting on some quotes on having the old basketball court removed with the backboards, not the actual court, but we did ask for a quote for some paving. It's a small half court, 30 by 30. At the existing park as it is, we have soccer goals out there and then we just got some other little things we're going to do there at Cowing Park. There isn't a Neighborhood Association there. But if we did get a few calls with some concerns as it relates to the old playground that was there, they're just individuals who like the old stuff that was in and wasn't too happy about the old being replaced with the new. We spoke with Jerry Dishman since he is their City Council person and have asked the individuals who had concerns to continue to communicate with Jerry and maybe organize a neighborhood group to have a voice about what else they want to see there at their park.

Our staff has been busy with the weather just doing what we do this time of year, mowing, trimming, pruning of removing weeds, things of that nature. We had a couple of days where the weather was bad so we were able to get into Tuhey and start some major cleaning. We did some power washing of the inside of our pool as well as outside on the pavement where we got some work to be done there. We probably are about a fourth of the way done still got clean the pool out. We have pre-opening coming up and Buddenbaum will be here on May 2nd to start that process and then we got some other work to do inside. Although the fittings are good, we have some work to be done in the

shower area. Some of the knobs are kind of stripped out. So we're in the process of ordering some of those. We're going to order one to see if it fits. If it's a universal fit then we're going to order the others. I think we counted about 14 that needed to be replaced. In regards to the painting of the lines, he believes Shannon has made some contact with the Cardinal Swimming Club folks and they have got a plan going to do the line painting. Once that's done we'll do some training with Buddenbaum on the actual pool itself in terms of the pit area. So we know who's exactly going to be in that area touching which valve as that was an issue last year. So we're hoping that we will fix that this year with the training that we'll have on hand. That's what we have got far as our staff. and we did double check the water supply going to the main building right now and so that's all working pretty good.

The Board has the YMCA contract to review. The pool opening date is set for May 25th. The pre-opening I just discussed and the the city's billing process was discussed with the YMCA and the Controller's Office.

We just completed the renovation of the Horseshoe pit. So that's down. The lights at the pit are working well. We have got plenty of seating, got a couple picnic tables, and benches there. There's been some requests from the community for those things. So that's fine. The dog park, there's a water line that needs to be put in place. That park there doesn't does not have water actually on site. So the people put water in jugs and kind of bring it to that park. The problem is, it would be a long run from the water main to the pit. That may be why they never did have any water on site was because of the run that would have to be put in place. We are in the talking stages right now about how do we get that rectified and the costs associated with having a water fountain for those dogs over at that park as well.

We also had a conversation with Dave about the Walk of Fame. I think there's been some conversation with some individuals in the Walk of Fame Circle Group. He hasn't personally been in those particular conversations, but he knows there's some work that they want to do. The Walk of Fame group itself wants to make some upgrades to the walking track there at Heekin Park.

Carl asked if there were any additional questions from the Board and James asked if there was an update on the splash pad controls for Thomas Park. Carl replied they have had some conversations and we did get some numbers. One quote was about \$5,000 to replace that control panel. He isn't sure if that was from Vortex who manufacturers the majority of the splash pads. He didn't know if Dave and the guys from Flatland put it in, and Dustin stated he thinks the City Electrician put it in but it was purchased from Vortex. We're trying to decide where to put the control panel as we know we can't put it back in the building where we had it in the past. We did talk about maybe another location inside the fence in that metal building. If there's a power source there, maybe

we can put it in there as we have the fence up, plus it would be inside that building. So that's going to be the talk of where do we secure the panel going forward.

Brad asked if there were any other questions for Carl and there were none.

9. PARKS PROGRAMMING/EVENTS – George Foley, Program Director

There were no events presented for approval.

Soccer – Soccer was supposed to start this past weekend at Ball Corp Park but it was pushed back a week because all the rain the condition of the field was really bad. It will get started this Saturday. The guys, myself and Carl we went out to put the Nets up. We had to move the soccer goals a little bit because we have some renovation going on out there. There's also some construction going on along Macedonia so we had to adjust some of the goals. Everything is now ready to go for this Saturday to start soccer at Ball Court Corporation.

Basketball Camp – We're going to have a basketball camp this summer at Heekin Park. He had a chance to meet a gentleman named Raphael Ray Davis who played at Purdue and he's also a TV analyst for a Big 10 network. He's going to come to Heekin Park and do a three day basketball camp for kids in the 1st through 8th grades. It will be free for the kids. He's going to do some skills assessments and they'll play some games every day for about an hour. They're going to provide T-shirts for all the kids and he's also going to bring some coaches from Purdue to come for that camp. So looking we're looking forward to that camp coming up this summer.

NFL Flag Football – We have completed registration for NFL flag football. We signed up 100 kids and that will get started on May 14th at Ball Corp. Park, which will be a Tuesday. On May the 7th we're going to have a parent meeting with the coaches and then pass out uniforms for all the youth. That will be underneath the shelter at Ball Corp.

Muncie Teen Internship Program – We are currently doing interviews and should be done by Saturday. He just finished interviewing about 20 kids today and it's going pretty good. One of the questions that we're asking the kids is do they know what career path they want to go into after high school. He was surprised a lot of them know what path they want to go into. He met a gentleman today that wants to be a mechanical engineer and a young lady who says she wants to work for the Police Department and work in Canine Unit. She's already working out and getting in shape so she can go to the police Academy. He has met a couple of young people that want to be attorneys. What we would like to do is connect them and have them shadow some individuals we know

that are already in that field, like Mark, and have them just talk more about the job and what it takes to get into that field. He added someone like Brad since he is an engineer and he already talked to Amy Kessler about connecting with the young lady and getting her ready for the Canine Unit. These are teaching moments. Introducing them to the right people and giving them confidence to go into the path they want to work in. We had close to 150 applications, so starting next week, around May 3rd we'll be sending emails out to those who we hired. We will have them and their parents sign the dress code and rules that we have in place.

Softball – We'll be doing a Softball Camp at Gainbridge for young ladies from 1st to 12th grade. All skills sets are welcome to come out. We're partnering with Whitney Reed who is the Muncie Central Softball Coach to do a three day clinic in June at Gainbridge.

Summer Concert Series – We've already got two concerts that we've already placed at McCulloch Park and Heekin Park. He's working on the one at Westside Park at this moment. He still needs to work on the one at Canan Commons.

Aquatic Classes – **We are** trying to have some activities at Tuhey Pool and he has been working with Shannon and will get with the YMCA about doing some aquatic exercise classes and some Beginning to Swim classes at Tuhey this summer.

National Parks Day – National Parks Day at Heekin Park is May 4th. We've already set up our food vendors but we're still taking calls for people that are non-food vendors. We have about 15 vendors already signed up that will participate. It's a family event. We'll talk about programming. We would love to see the board out there, just participate, meet people, shake some hands, and we'll talk to the crowd about what we plan to do in the parks this summer and in the fall.

George stated this would be probably our biggest year of programming as far as doing as much programming and as many events as we can in our parks. Chandra thanked him for the great opportunities he is providing for the community and the youth in our communities.

George asked if there were any questions for him and there were none. Brad asked if there were any events for approval and there were none.

Grandma Fuzzy's - George introduced Janet Chandler from Grandma Fuzzy's who would like approval to drive her food truck through our parks to sell prepackaged foods. Brad asked if she's registered with the Health Department and she replied when she called they stated she didn't need to be. She stated one of the reasons she wanted to do it was because often you see a bunch of the little kids running across the streets and stuff, or the moms are busy with the little babies. As far as what she's trying to present is a

mobile variety where they don't have to leave the park, or the kids aren't trying to cross these busy streets. She wants them to know who she is so that they don't see like a weirdo in the park or, you know, just something like that or kids are just walking up to somebody's van or something.

George stated he brought up to Janet how with all the programming we have like soccer, etc. and some kids don't have water, anything to drink or anything to snack on. But I told her we would just present it to the board to see if she could set up at NFL flag football, soccer and maybe some of our clinics for basketball if all her paperwork is in order. We're, I'm just coming towards the board to see what else she needed to get approval you know to do that in the parks.

Brad stated he was certainly not familiar enough with that process. He thinks it's a great opportunity to fill but he doesn't know what the process would be. Obviously if it's an event that's being hosted, he would encourage her to reach out to the event host to see if they would want a food vendor. But times outside of individual events, he thinks he would have to do some more research before he could say yes, no, maybe. Chandra asked if this is charitable like just in the giving or does she want to sell the food, sell the product and George replied she wants to sell the food. Janet replied she wants to sell in the parks, so the kids aren't running across the street with their mom's EBT card. She wants it to be known who she is because she would like to ride through the parks. The Mayor's Action Group told her that she can ride through and sell no matter what. But she wants to be known with a label on there. So the kids and their parents feel like they know her, and can go over to her van instead of running across these busy streets and different stuff like that. George told Janet, we'll have her come to the office. We'll have some events you can sign up for and then we'll just have a further discussion about setting up and just sending advice to book and offer. We, you know, love the e-mail that she could, you know, set up when we have some of the programming and serve food.

Shannon said this really gets back to that conversation we had several months ago about someone wanting to set up a lemonade stand. We never got any information back from legal on it and he thinks this would relay with that. Mark added we need to know specifically what someone wants to do, when and how. Whenever food is involved it gets complicated pretty quick because there are some health and safety issues. I'm guessing a food permit would be required because attorneys always think of the worst-case scenario. If someone has the best potato salad in the world and they set it up in August and it sits there for a couple hours, then you've got 50 people with food poisoning and those kinds of things. He thinks there would be probably similar to the kind of regulations that food trucks go through or whatever would be more for health and safety. Janet replied she went through the process with the Mayor's Action Group and asked them that. She went through the Health Department, and they said she can only sell something that's has not been open, something that I did not cook. She told them,

it's mostly for the convenience, and things like that. They told her she cannot cook because she doesn't have a building to cook food and as long as it isn't prepared at her home. They told me as long as she had it wrapped up.

Mark said he thinks it sounds like a really good idea and maybe the best way is maybe to coordinate with George and then George can coordinate with our office, and we will see legally what possibilities there are. The lemonade stands are another good idea he thinks. He had lemonade stands when he was little. He would have starved if he had to live off of what he made off of them. But it was big fun and he think there's some good things there too. It's probably the health and safety issues. But if it's all wrapped items that seems to be a different thing to him than if it's cooked or if it has to be refrigerated. He thinks we just need take a look at it and see what could be done. Brad added it may turn into that it becomes an event approval or if you say you're going to be out there Monday, Tuesday, Wednesday or every 3rd Saturday or whatever structure and you say these are the dates that I'm going to target. Then maybe it's something we approve in that format that could be a way to approach it as well. George stated he will email Aubrey and set a date with Janet to come in to get it worked out. Then he will report back to the Board what they come up with. Shannon suggested buying or investing in one of those large Gatorade water tubs for all those sporting events just so that we're on a safety issue. For soccer or football so that we don't have any go anyone in a heat illness or go through dehydration. Having some little plastic cups can get expensive but a lot of people bring water bottles so there should be something so we do provide that from a kind of a sports medicine angle. We should have a table set up for that and she can provide one if the Parks Department doesn't have one. That should be on site for all of our youth events. George replied we do not have one so Shannon stated she would donate one.

Recovery Café - Lisa Rossi, representing Recovery Cafe Muncie and they are in the very early stages of planning a 5K that we would like to host at the start and end point of Tuhey Park on Saturday, August 24th from 8:00 AM until noon. The purpose of this is to raise awareness that recovery happens and also to raise funding for the Recovery Cafe. Brad asked if they were looking to use the park facility and not the pool facility and Lisa confirmed it is the park. Shannon asked if the start and finish were at Tuhey and Lisa said they are. Shannon then asked about their route and Lisa stated they are in the early stages of planning but it will go up into the Minnetrista area, go across Wheeling and they are navigating the rest. The first step was to determine the location, the time and the date and then we would follow up with all the specifics as the time gets closer. Shannon said in terms of the pool, August 24th is kind of a slow period. The pool's only open on the weekends and it doesn't open until noon. So in terms of traffic, she doesn't see the pool being a widely trafficked area at that time.

Brad asked about their plan, assuming they approve the site, for parking and accommodations? He doesn't know how many you're targeting or what your thought are there. Lisa replied they are hoping for about 200 people. They have had one other, they've had two other breakfasts in the past, but they've never hosted their own 5K before. So it's a totally different demographic, a different audience. So she has no idea how many people actually show up, but she would assume it would be 200 or less. And as far as equipment, we may need a PA system, but no staging and we would have some food vendors available for people to purchase food. Those are our initial thoughts, anyway. Brad asked about restroom facilities. Shannon stated there will be porta pots out there. Shannon asked if they are charging people and Lisa replied it is a fundraiser. They aren't charging people but they hope everyone feels moved to donate.

Brad asked if there were any additional questions and Shannon asked if they will have insurance. Lisa stated they have insurance but not for a specific event. Brad said they should look into that through their policy as it can probably be added as a line item. Lisa mentioned that although Recovery Cafe has never hosted their own 5K, they are partnering with a group of individuals who have. So they're really blazing this trail and we're just following suit. She assumes there will be much to learn along the way that they've already learned. Shannon asked who they are and Lisa replied Aaron Lovell, Kim Miller and several others. OK, I'm just asking because we have several groups 5k who have had them out here. Lisa stated she knows they've helped or they are helping to collaborate or organize the Oktoberfest, Washington Street Festival things like that. So they're very familiar with large events. George added we did one 1-2 years ago and worked with Cardinal Greenway. If you use the Greenway they can come up with a map for you and they'll give you something you can print and share with the people so they know the way the trail will go whether they're running or walking. He suggested she contact Angie Poole to help out with the route.

Brad asked if there were any other questions for the recovery Cafe 5K event and there were none. He stated they will need to submit the event paperwork and they still got some open items, loose ends that they will need to finalize. He would be comfortable approving the event, assuming that all the paperwork gets completed and she works through the items with Carl and George. He asked if there was any other discussion from the Board. Mark stated he agreed and we could put a hold on the date for them subject to getting everything completed and submitted.

James presented a motion for approval and Mark seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by Brad, Chandra, James and Mark. Motion opposed by Shannon. Motion approved by a majority of members present.

Brad asked Lisa to get with Nikki and George to work through the paperwork or email it to Nikki. Shannon interjected her position is she thinks it is a great idea. She just wants to make sure they have insurance so the City doesn't have any issues. She would prefer if they came back next month with proof of insurance but could hold the date. Lisa stated they have a very robust policy she just doesn't know if there is a specific line item for this event but will check. Mark stated he agrees with Shannon and this is a conditional approval until they make sure all the loose ends are tied up but this way nothing else will jump ahead of them if they get everything ties down. Brad stated he would like her to come back and advertise the event sometime in June or July with all of the approvals.

Mary Dollison – she didn't have an event but want to say she is excited about all the things she is hearing but wonders how do we promote events. How do people find out about events and is there a plan we can see or read. She is concerned there are things people don't know about. Brad asked George to respond. George stated all programming events are posted on social media. We also send the information and flyers to Muncie Community Schools for approval through their Communication Director and he puts it into Schoology which is share with parents and students. He has taken flyers to Motivate Our Minds for the age range they deal with. He has given flyers to their Executive Director for flag football, softball and basketball. Carl and I are arranging a meeting to talk with her as well. We share events here during the Board meetings and he has been to Whitely Community Council and Industry Neighborhood meetings to talk about events as well. We try to reach our audience in different ways. Mrs. Dollison asked if they do some kind of evaluation at the end as she isn't sure about some of these programs and George replied we do a survey every summer at the end of the summer internship program with the youth to find out what can we do to improve our mentorship or what we can improve on as far as helping them learn job skills and things like that. This summer we're going to work with Ball State and they will be putting together a survey for us and we can use the data when we are applying for funding for different programming and so we can run the program longer than just the summer. We need that data to prove what level of kids we're reaching and what other kids we need to reach. Mrs. Dollison responded, that's good. She knows there's some of us who are really concerned about our youth and what's going on and what they're not getting. So I'm just trying to find out what you're doing with the Parks Department.

Brad stated that is a good call out though. Raising awareness and making sure these events get out to the youth especially as we continue to grow the programming and see additional events, how we engage with the youth and adults for that matter. Chandra added she runs across several voices that say they don't know what's going on in the city and it's just a challenge in and of itself. Even for a city our size, getting it distributed in every area is a challenge in and of itself. But I do want to kind of recommend or suggest that maybe if somehow we can push just involvement in Neighborhood Association

meetings, a little more word of mouth is powerful. So people are talking more about it. Getting more people excited to want to be a part of that would definitely help. And if we can get some of the information maybe to MAPS who has the list of neighborhood associations they can probably make sure every Neighborhood Association leader gets their hands on that kind of information to distribute to the presidents to talk to the residents. She knows it's challenging starting a Neighborhood Association, as for herself, God gave her favor. It showed she had a lot of participation and in that participation a lot happened that spread through one of the biggest neighborhoods we have in Muncie. But that word of mouth aspect is very, very powerful. So if more people are talking about the meetings to get people to come more, that information can get out a little more effectively.

George expounded on that a bit more as he is on the MAP Board so he's able to share all the information they put in their newsletter. He added they've been on the radio promoting events. He's been on podcasts talking about it. Part of his major was marketing, so we try to put it out as too many people as we can, since we know everybody doesn't have social media. We also print copies and pass them out. He's also around kids all the time through the NAACP and he's spreading the word to our youth in whatever way that we can. He's been to Schaefer Leadership Academy, they had a group we talked about programming and volunteering. If there's any other places we can go to, he would love to go and talk if he has the time. Chandra asked with some of the partnerships we have with some of the businesses and companies that are working with him, especially with the youth, is it possible to maybe work out something where they can kind of help. George replied he can definitely ask. We're trying to reach as many kids as we can. There's not a certain group we're trying to reach and we're trying to reach all youth that want to participate. He added, we share with more than just Muncie Community Schools. We also share information with Delta, Yorktown, Burriss, North Side, and South Side. We're in all the elementary schools talking about events. Grissom has an event we attend and we have signed kids up for programming there. So anything that's kid based we try to be a part of that and share information.

Chandra stated she thinks George is doing a good job, it's a challenge either way. She feel like we can do so much as far as like staff. We can only do so much when we work with our community. They have to understand that them talking about what we do is what's going to get it out there. We can't do it all on our end. We have to work together to get it out there. She also suggested we maybe reach out to the homeschool community. We are actually very good researchers, so bring it to us. We can also do our part in that community as well. George asked what's the best way to reach homeschooled students and Chandra stated they have some Facebook sites and she would be happy to share them and get us connected with some of the big voices out there.

Shannon asked if the churches allow us to advertise our programming. George replied some do, some don't. He and Carl just met with some concerned clergy at a meeting they just had. We share some information with them they can hang up around their churches. We always want to get permission before you before you post anything or put anything up in their buildings. Mark had a couple thoughts and wasn't sure if George was already doing them. He stated the Muncie Children's Museum would be a great outlet and they would probably welcome the opportunity to publicize what they do to the kids that are in our programs because it's all about kids. Cornerstone Center maybe also and possibly Minnetrista because they have a lot of kids programming. George replied he's never done the Muncie Children's Museum and that's a great idea. We have shared it with Minnetrista and with Cornerstone, because we had some youth work at those facilities over the summer, so we do pass around programming info there. He's been to Rotary Club meetings and everything. Anywhere we can help expand it more that's what we try to do. We try to plan everything while the kids are in school and early so people are planning their vacations around programs that they want to get their youth involved. Mark said he believed the Children's Museum still has a free weekend once a month. It's supported by grants and things, and if there were brochures or Flyers, that would be great because the kids are there, they could pick them up. George stated he will take some tomorrow.

Brad stated he would encourage anybody or any groups to flood George's email with places to send information so we can get our information out to the kids.

Brad asked if there were any other events for approval and there were none.

10. PRAIRIE CREEK REPORT – Dustin Clark

We are mowing. We are installing docks. We are moving forward on construction projects just as Carl did, we took a page out of their book and we are trying to renovate some of the long forgotten shelters out at Prairie Creek. So the beach shelters are being renovated. So we're doing a lot of that, doing a lot of beach construction, turning on a lot of water, trying to dewinterize and get ready for the spring. So we are, we are pretty busy with that.

Hiring – We've hired 2 office people and they should start at the end of the month. We've rehired one of our security persons from last year and they'll be starting here shortly. We are still looking for labor, believe it or not. We could still use assistance in labor. So if you want to come out and have an awesome view, it's the best office you could possibly get. It's a great place to work. It's an enjoyable place. It is hard work, but it is rewarding. You get to see what you've accomplished. At the end of the day, something gets done, something gets fixed, you help somebody and you see a kid smile. So that is important. We are still looking to fill those positions which are full-time seasonal. It is not a full time position with the city, but it is up to 40 hours a week for the

length of the summer and we would love to have those and generally we will stagger those. So if you want to keep working through the school year and you're a college age kid, you we can keep you through October until the end of the fall event. As long as the friends group does a fall event and everything and we support that, we'll keep you through that event and be there to help set up and tear down and make the place nice through the fall and help us to put it to bed.

Dock/Campsite Switch Day and Lottery – We are getting ready for the lottery which will be on May 6th. Just prior to that on April 29th we will have switch day. So if you're a current pier holder, you can come in and switch. We do have a lottery list. So people from roughly January through March 31st were able to put their name on a list and then those names will go into a lottery wheel, the computer spins it around and pulls out a name. That's what we did last year. That's what our intent is for this year. He knows there have been some questions. We are here to help and are happy to entertain those questions, but that's our intent for this year. For the first time, we are going to offer campers a switch day. So we do have several campsites that are open. So if somebody wants to do an internal switch on April 29th from 8:00 to 3:00, you can come in and you can switch your pier or you can switch your campsite. So there's an open spot and you want to switch to an open spot. That's something that we're trying to implement that was a suggestion from last year. So we now have a both a Dock Switch day and a Campsite Switch day.

James asked if there is a list of available numbers somewhere so the campers can see what's open. Dustin stated they can post that a few days prior. We can have it up in the office for anybody to see if they want to switch. We don't have those numbers yet. Tawny and Brittany are still going through and double, triple checking to make sure that we anybody who deserves to have their spot is there and anybody who is leaving their spot it is open. We make sure that all of the I's are dotted and the T's are crossed before anything goes into the lottery. He thinks there are approximately 215 people that have been put in the lottery for docks and we have 40 plus docks available. If you are speaking about campground, we have approximately 140 names submitted for the campground and there should be approximately 20 sites available.

James asked on switch day in the campsite, if you have three people come in asking for the same site, how do you resolve that and Dustin stated it will literally be if you come in on switch day and you switch and that site is taken, then that's already gone. James interjected, so it's first come, first served. Dustin stated they do ask for respect during the process. They tried first come, first serve a few years ago and it was not as successful as it could have been. Please do not show up early as the doors will not open early. We do not want anybody staying overnight. If you show up and you switch then you switch. This isn't a push through line and it's not a free for all, but it is first come first serve.

Brad asked if there were any additional questions from the Board and there were none.

Dustin stated they don't have any events coming up immediately, but they are partnering with a Jeep group for June 8th and that is something that we've been working with them extensively over the last few months. He thinks their event has already been here and been approved, but we continue to work with them.

July 6th is coming up quicker than you might expect. That is our Ron Bonham days and we do expect that to be a full crowd. So we are we are planning to have a good event for July 6th. Those are the only two things they have on their agenda for this month and those are down the road.

He stated he was essentially done other than the construction projects they're working on right now, but we can put those off to another time any.

Brad asked if there were any other questions. His only one was how are the dock installs coming along. Dustin replied slower than we would like. We've had obviously some high winds/tornadoes, and with that we've had a high water. If you had a wooden dock, he knows some of you either have docks or know of people have docks, and the water is over them. That sure slows down the process. Last week we started mowing and in several places we were mowing mud. We were mowing more water than mud, so we do ask for people's patience. The dock leases start May 1st, weather dependent. It is our goal. We have authorized overtime. We are asking for additional assistance. The guys are working every day that they can. We're begging and borrowing parts from other people in departments and the sailing club has been phenomenal about helping out. We are doing our best to make that time frame. All the floating but two are in. There's approximately 30 wooden piers that still need walk boards and the last of the new floats need to be set. So we're fast approaching completion but weather has not been kind to us until the last couple days. Brad asked where they are compare to last year and Dustin stated about the same as this time last year. He had hoped with the new docks that it would have gone a lot quicker, but we weren't able to move. When you get high winds, you get chop and the city doesn't own a boat, so it's being loaned. One pontoon is being loaned to them and it doesn't have the power to push against high winds. And when you have a structure that big we have to wait for the winds to die down. There's high waters, guys are in and out. It's the new year, so everybody's got their vacation time and when the weather is bad, you know, you've got to let them take their time and then that slows everything down because so.

Brad asked if there were any other questions for Dustin and there were none. Brad asked for him to update the Board on the construction and maintenance projects.

Projects - We are putting on a new metal roof on the shower house. We are adding 10 extra feet to the beach. So we're expanding the beach grass backward to add 2200 cubic square feet of new beach area, new sand and then we are working with that same contractor to take about half the beach all the way back to the sidewalk, which would almost double it again. If we get everything done in time, there could be 30% more beach than there's ever been. The beach is still free. We are working on dewinterizing. The restrooms are already open and should be compliant. We're going through the health department right now for the water testing. We are putting a new exhaust fans in the shower house to aid with that.

Shannon asked if they had hired people to work the beach and Dustin stated they have started hiring. They are looking for a total of eight and I feel like maybe six are already in place. One young gentleman, if he's watching tonight, Tawny's going to get you through Marlene Mitchell and we'll get your certification updated. Once his certification is updated, I think we'll have seven of the eight that we need. And then Laura Caudill from Ball State Swim program and surrounding swim programs around us coming back to be one of our employees to help with training and oversight.

11. FRIENDS OF PRAIRIE CREEK – Jackie Sciscoe

Brad asked if Jackie was still the President and if they had held elections yet.

Jackie stated they had their meeting Friday night and had pretty good attendance. They even had some neighbors from around the area. Actually, the ones from right across the street from the campground came over as well. They've had a busy beginning of the season. They had the eclipse weekend. They did a fundraiser, sold T-shirts and sweatshirts for the Friends of Prairie Creek. The following weekend we had our Easter egg hunt, and had a really good turnout. Let's say we probably had about 50 kids which was more than we had last year. We're going to do elections at our next meeting, which is in June. Hopefully we'll have some new officers, including a new president so you don't have to hear me anymore. Upcoming events will mainly be the 4th of July event. We'll have that for our next upcoming event. She stated she spoke with Brad on Saturday, and covered a lot of things with him. So we're going to work with Dustin as well, working through some of those other things.

She stated she had two people in attendance that had some questions and concerns. She first introduced Teresa Markley.

Teresa Markley stated she was representing a lot of people at the campground. She stated they have a lot of families at camp every single weekend, all summer long, through the whole season, and they were hoping that you guys would take that into consideration and maybe move them to a priority before the lottery. They spend \$2 -

3000 a summer. They've proven that they come out every single weekend through the week. They'll take their campers and stay out there. They've been good to the camping community, so they were just hoping that you guys would take that into consideration and move them before the lottery, give them the opportunity for a seasonal site.

Brad stated he knows there's been several questions come from the Friends of Prairie Creek group and he's seen some online as well. He knows one of the other questions was people have been in the lottery for multiple years and it wondered if it truly is random. So you may have somebody that's been in there 5-6 years and somebody that's the first year. So that may be something he doesn't know if the board wants. He doesn't believe we can make any changes this year lottery, but if we want to look into the future to give some coaching and guidance to Dustin if we want to change the lottery, any weighted scales or anything of that nature, something we can think about and discuss it probably a later time.

Loretta Sherwood – She is here on behalf of my mother, Sue Mutter. She has a lot out there and I just want to understand the current rule in place about selling your camper and wanted to personalize that rule and tell our story. Her mom is a widow and when her stepdad was alive, they pulled their camper all over the country. When he passed we found that having her out at Prairie Creek was a way for her to continue to enjoy her camper. She has improved her space and enjoyed that camper and the park for years. When we got her on there the rule that was there through several administrations, several managers was people could sell their spot with their camper and for years that was our understanding and that was what was happening. Now my mom has aged and her health is not at the point for her to really be able to enjoy your camper. Now when we're needing to sell it there's a rule in place that we can't. So just on a personalization, we put it there with this understanding. And now when we're at the time that we need to be able to do that, the rule has changed. And she know rules change. But with that being said, I understand that the boats are being allowed to be sold with their slips right now and we see that on Facebook and some other sales. So if it's a rule she wonders if there's any possibility of grandfathering in based on that initial understanding.

Secondly she questions the equality of the rule of why did the campers have to move if the pontoons are being able to be sold? That seems like that's not an equal application of that rule. And then on the lottery, she was surprised at the numbers because she thinks her mom had an empty spot by her all year long. So I don't know if we're having to sell to vacate the spot to allow the lottery. I think there's spots there.

Her last point, is with the current rule in place if we pull out, can she have a refund for this season because then her camper will not be on there and we were told that there's no way to refund the \$1400. She feels like they've kind of caught them between a rock and a hard place that we can't leave it there where she's got a several \$1000 deck to

make it a nice spot. We have to take that deck up, we have to take her out and we can't get her seasonal lot rent back. So I just feel like there's some administrative gaps that she would love to discuss and see if we could figure out what would be right for someone who's been there through multiple years and through multiple administrations. And when we were there and through multiple years, the rule was it could be sold.

Brad stated he had a few questions. He thinks he spoke with Sue on the phone earlier in the year and his first question was if they had already renewed for this year and had a spot. Loretta replied they did renew because she didn't have time to move her camper before the renewal was due. His next question was if they had winter storage and she replied they did.

Brad stated they talked about this a little bit in the January or February meeting, and there wasn't any interest or motivation from the Board to change anything at that time. That being said he certainly would be open to Board discussion again regarding a refund. He doesn't know what our historical policy has been or if we've got any option there. That would be something he would be interested in entertaining. The lease date was March 31st, so we're 15 days in, so we may have an option there. Especially being before the lottery and the switch day. He thinks that'd be something worth talking about. He asked if Dustin had any input or feedback.

Dustin replied there is definitely an option. He's not sure that Tawny said that and he's sure that there's absolutely a way that you could get a refund. The other thing he would say is that we wholeheartedly have no problem if somebody wants to sell their camper. The campsite lease is with the city and they can't sell that lease because it's with the city. So it reverts back to the city. We do allow a transfer. If she wanted to transfer it to one of her relatives we do allow that as long as it's immediate family but that's where we are with that. As far as if there was a miscommunication on whether you could get a refund, it may not be expedient as there's no process for it. Loretta interjected that's what they were told. That it may happen but it may take a long time as there's no process in place. Dustin said it sounds like they did get the correct information. He continued that they would do their best to expedite it, but his guess is that it would basically have to go as an invoice, go through a Wednesday Board of Works and then basically be approved by Thursday and then a check cut by Friday. So it could be up to two weeks or more as that's not something we do on a regular basis. The office staff doesn't have a button to give a refund especially in that amount. We would love to never have that amount of cash on us, but that's why they don't have that option. So that has to go through the City Controller, through Clares and Craig. It can be done and we could do our best to expedite that if that was what she wanted. We would encourage you to stay as the site is yours. You've paid for it. If you want to transfer that, if you want to transfer that to immediate family. Shannon asked is that the caveat, she can't sublease it. Dustin replied that's profiting from the city. And that was kind of the final push behind this rule was

people were using the system unjustly and profiting from the city to make money. I'm not saying that they were or they would, but that's why that rule went into place.

Shannon asked Loretta if she was saying it would be hard to sell the camper because they don't have a campsite. Loretta replied she isn't sure it will be hard to sell the camper but it will be a hardship on her and her husband to move her mom's camper off. They have to get a truck with a fifth wheel with a hitch, remove the deck and it will be hard to move based on the setup and where the spot is.

Shannon asked Dustin if he could confirm that boats are being sold with their slips. Dustin replied when boats are sold there is an option to transfer their pier space for a fee. Brad inquired how many of those they see per year and Dustin replied he couldn't tell them off the top of his head. Loretta stated there are people with five piers and he leases them. Brad stated that was a violation and Dustin said to let the office know about that and the person won't have any piers. Loretta stated that's still not an equal administration of the rule. Brad replied maybe that's something we need to look at as a board is if we want to change one rule or the other. He understands where they are different. The boats and campers are different, as they are different pieces of equipment. It's a different way we structure that, but he certainly understands her confusion on why those would be different as well.

Jackie asked if they knew what caused the difference so that campers could not be sold with the lot but it was ok for the boats. Brad replied from his understanding it had to do with the markup and back door deals that were being done. Members of the audience stated everyone knows that is happening with the boats and docks. They stated you see it posted on Facebook.

Mark stated he believes this is a fundamental fairness issue we have to look at. He just feels that if we let the campers start selling with the lots it's going to go back to the only way you can get a spot at Prairie Creek Reservoir is if you're willing to pay a lot of money for a camper. Someone can put a \$500 camper on a lot and sell it for \$15,000 for the lot.

There was continued conversation about the fairness of the rule and the lottery. There was a question regarding someone putting their name or variations of it in the lottery multiple times. Dustin showed the current list of those who had entered the lottery which showed certain lines crossed out. He stated those were multiple entries that had the same name and address or the name was flipped. He stated they don't go through the list it is done by the City IT department. They store all this stuff on a city server. It is a complete list down to the second that you applied and put in your application. Once it's there, they convert that to an Excel sheet, which he thinks all of the Board has. And in that there's a control F function. So we can search by every double address, every double name and then we can go through line by line and all of these people have been removed because it's apparent some people are trying to circumvent the system. We are

doing our best to make sure that if Joe Smith put his name in at 2:01:58 and then he hit the button twice at say 2:02:01 because he didn't get his confirmation. We'll just delete one name. If you have your name in 11 or 12 times with the same address, clearly that person is removed completely and they won't have that option. Does somebody slip through the cracks? He's sure some do but we do our best. Tawny goes over it and he goes over it. We have all of these highlighted and that the system goes through and starts pulling out double names, double addresses to try to prevent as much of that as we can.

Brad stated he thinks the refund process is just something we got to work through as we can't pay somebody out if they're not a vendor. So we have to go through that process. So he thinks we're OK with giving a refund. We'll figure out how that works. But we have to have a rule on when do we cut that off because if somebody says oh I have through July 4th holiday, I want to refund like I'm done for the season, I want to move out. So that's what we need to discuss and set. To him it make sense to base it off of that either the switch day and or the lottery day plus or minus some amount of days. So that way it's fixed. It's every year, we know when the lottery day is. We know when the refund or cancellation day is. Mark stated he agreed and he thinks it is important because we should give a refund if we can have the sport available for people who want it. If it's after the date of the lottery or the switch day, we've lost that, so it needs to be some period of time before that.

The Board discussed having a refund policy as long as the request and vacancy of the lot was received before April 29th so it is eligible for switch day and the lottery if applicable.

James presented a motion for approval and Shannon seconded the motion.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad announced they now have a new policy in place. He asked what amount of grace period we want to give these ladies because this is a new policy to allow them this one case to extend out. Switch day is in two weeks and ideally, we could have it out by then. But we do understand that this is short notice for you as we're developing new policies here. They asked for 30 days from today and the Board agreed. That would be May 16th, which is a Thursday. That would allow somebody to potentially get the space as that's only a week after the lottery. So somebody in the lottery could miss a weekend but he thinks we could truly accommodate and work with lottery individuals and let them know we're moving a camper and they would miss one weekend.

Brad added when it comes to the docks there is a precedence and a good reason to match the dock rules to our campsite rules. He asked if there were any objections and

there were none. He knows that may turn out to be unfavorable and we'll probably get some feedback but he thinks that's the most appropriate path to head down based on what we've discovered and educated ourselves on today. Mark asked if the lease specifically authorizes it and if people have signed a lease and paid for it legally, we probably can't change that tonight. So I would want to be sure there's no prohibition on changing it. That's the only question he has as he's in favor of making them equal.

There was continued discussion about the fairness of the policies and how to enforce them. There was discussion about changing the dock transfer policy for the 2025 season. Brad stated he would entertain a motion to change the transfer rules for the docks for the 2025 season to match those of the campsites.

Vote was taken by all Board members present. Motion carries. Motion approved by all members present.

Brad stated we would get together and schedule a special meeting to review the transfer policy for 2024 season. Hopefully we can get that done before May 1st. If not, hopefully the first week in May. He will get with the board to find available times and ask legal when they can review and then talk to Nikki to see when we can get a special meeting scheduled to review for the 2024 season.

12. OLD BUSINESS

There were no old business items on the agenda outside of what was previously discussed.

13. NEW BUSINESS

Brad asked if there were any new items from the Board and there were none.

14. ACTION ITEMS

There were no action items.

15. PUBLIC INPUT – Please limit time to 3 minutes.

Brad asked for those signed onto the list for Public Input.

There were no names on the Public Input signup sheet.

Meeting was adjourned by Brad Marshall, President.

*** Next Park Board meeting is currently scheduled for May 21, 2024, at 6 p.m. in the City Hall Auditorium.**

Park Board Meeting Public Input Sign In Sheet

Date: 4/16/24

Name (Please Print)

Address

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