

MEETING MINUTES

Muncie Ethics Commission
Wednesday, February 12, 2025
6:00pm
City Hall Auditorium
300 N. High Street
Muncie, IN 47305

1. Call to order
2. Roll call.
Present:
Chip Taylor
Susan Dillon
WC Edwards
Jim Lowe

Absent: None
3. Approval of previous minutes – not applicable
4. Old business – none
5. New business
 - a. Selection of Commission Member
Motion: Chip Taylor nominated Sandra Whitaker
Second: Jim Lowe
Voting in favor: Taylor, Dillon, Edwards, Lowe
Voting against: none

A brief recess was held as Sandra Whitaker was sworn in by Belinda Munson.
 - b. Election for Chair
Motion: Jim Lowe nominated Chip Taylor
Second: Susan Dillon
Voting in favor: Taylor, Dillon, Edwards, Whitaker, Lowe
Voting against: None
 - c. Election for Vice-Chair
Motion: Jim Lowe nominated Susan Dillon
Second: Chip Taylor
Voting in favor: Taylor, Dillon, Edwards, Whitaker, Lowe
Voting against: None

- d. Election for Secretary
Motion: Chip Taylor nominated Jim Lowe
Second: Susan Dillon
Voting in favor: Taylor, Dillon, Edwards, Whitaker, Lowe
Voting against: None

- e. Set a schedule for regular meetings.
Chip Taylor suggested meeting on the second and fourth Tuesday of every month at 6:00pm. The meeting to be held on the fourth Tuesday would be as needed.
Motion: Susan Dillon made the motion as suggested by Chip Taylor.
Second: Sandra Whitaker
Voting in favor: Taylor, Dillon, Edwards, Whitaker, Lowe
Voting against: None

- f. Overview of Commission responsibilities (Dan Gibson and Aubrey Crist)
Dan Gibson provided a general overview of the ordinance 37-24, with focus on Chapter 41: Ethics Commission

- g. Discussion of draft general rules and procedures
Chip Taylor distributed a proposed and for consideration “General Rules and Procedures” for conducting meetings.
No action taken.

- h. Discussion of draft complaint process
Chip Taylor distributed a document with proposed and for consideration “Complaint Procedure” including a “Complaint Form”.
No action taken.

Susan Dillon suggested changes to Section 42.04 “Whistleblower protection”.
Dan Gibson suggested that any changes to the narrative listed in ordinance 37-24, Section 42.04 would require an amendment to the ordinance to the City Council.
No action taken.

6. Other business

7. Adjournment

Motion to adjourn by WC Edwards
Second: Jim Lowe
Voting in favor: Taylor, Dillon, Edwards, Whitacre, Lowe
Against: None
Meeting adjourned at 7:05pm